

VOLUNTEER OPPORTUNITIES

Our current bylaws require four elected officers: **President, Vice President, Secretary** and **Treasurer**. The first three positions are vacant. Our treasurer is Rebecca Leucht [rsleucht@sbcglobal.net]. The term of office for each position is only one year.

The **Board of Directors** of the chapter consists of the four officers above, plus the **immediate past president** (vacant), and the appointed chair of each standing committee appointed by the president. These committees are

Conference [vacant] an annual conference, in conjunction with an annual meeting of the membership, is desirable. Program Assistants can help.

Membership [Carl Schneck is our membership registrar, scotsman47@sbcglobal.net]. Program Assistants can help.

Newsletter [Marge and Ralph Kroehler are our newsletter editors, ralphkroehler@prodigy.net]. Program assistants can help.

Projects [vacant] this can include new or revised programs for chapter members.

Historian [vacant]

There are no special committees at the present time.

The board has the responsibility for the general supervision of the affairs of the chapter and meets [by current bylaws] four times a year. The board authorizes the four elected officers to act as an executive committee in case of emergency or to conduct business between meetings, subject to approval by the board at its next meeting.

Would you please help revitalize the chapter by taking on one of these offices? The term of office is one year. Please contact Rich Salik at dsalik@juno.com. Let's build a great chapter program together!

WANTED

President As the group leader, your job is to motivate, communicate, educate, delegate, coordinate, evaluate, and inspire others achieve objectives identified by a board of directors. Desirable qualifications: ability to think conceptually and recommend programs of interest to our members; to organize, lead, and coordinate activities; to "meet and greet," and a desire to leave office knowing that your term resulted in a better chapter. Program Assistants can help.

Vice President As the assistant group leader, your job is to assist the President in any way possible. Desirable qualifications: same or similar to the President's. Program Assistants can help.

Secretary As the keeper of the records, you'll take notes or transcribe recordings of meetings, prepare and transmit communications via e-mail or USPS. Program assistants can help.

Program Assistants: Assist the President, Vice President, Secretary, Treasurer, Membership Registrar, Newsletter Editors, or any of the other committees. Assignments can vary from one-time to continuous. You determine what you want to do and for how long. Assignments can usually be performed at home. Use of a computer is desirable but not required. Training and guidance will be provided.

Web Page Coordinator Keeps our page on the national website updated as we get new volunteers and inquiries. Assistance provided, as needed.